

NHS NORTH CUMBRIA CLINICAL COMMISSIONING GROUP
MINUTES OF ANNUAL GENERAL MEETING
Wednesday 1 August 2018, 13:00
Energus, Blackwood Road, Lilyhall, Workington, CA14 4JW

Present: **Members of the Governing Body**

Jon Rush	Lay Chair (Chair) (JR)
Carole Green	Lay Member – Quality and Performance (CG)
Denise Leslie	Lay Member – Public Engagement (DL)
Colin Patterson	Lead GP – Primary Care (CP)
Peter Rooney	Chief Operating Officer (PR)
Charles Welbourn	Chief Finance Officer (CW)
John Whitehouse	Lay Member – Finance & Governance (JW)
Kevin Windebank	Secondary Care Doctor (KW)

Officers

Kieron Bradshaw	Communications & Engagement Assistant (KB)
David Blacklock	Healthwatch Cumbria (DB)
Julie Clayton	Head of Communications and Engagement (JC)
Eleanor Hodgson	Director of Children’s Integration (EH)
Louise Mason Lodge	Deputy Director of Nursing & Quality/Designated Nurse Safeguarding (LML)

Members of the Public

Evelyn Bitcon	Liz Clegg
Bernard Courtney	Neil Hughes

AGM 09/15 **AGENDA ITEM 01: Chairs Welcome and Apologies**

The Chair welcomed everyone to the meeting and introduced the new Governing Body Lay Members, John Whitehouse (Finance and Governance) and Carole Green (Quality and Performance), providing a brief overview of their backgrounds. The Chair also advised that Anna Stabler, the Director of Nursing & Quality, was now the Registered Nurse on the Governing Body.

Apologies were received were received from:-

- Amanda Boardman, Lead GP for Children's Commissioning, Mental Health, Learning Disability and Safeguarding
- Caroline Rea, Director of Primary Care and Integrated Care Communities
- David Rogers, Interim Accountable Officer/Medical Director
- Anna Stabler, Director of Nursing & Quality
- Sue Stevenson, Healthwatch Cumbria

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- Brenda Thomas, Governing Body Support Officer
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AGM 10/15 **AGENDA ITEM 02: Minutes of the Annual General Meeting held on 03 August 2018**

The minutes of the meeting held on 03 August 2017 were approved as a true record.

AGM 11/15 **AGENDA ITEM 03: NHS Cumbria CCG Inaugural Annual Report**

The Annual Report 2017/18

JR ran through a presentation on North Cumbria CCG's Annual Report for 2017/18.

The Annual Accounts 2017/18

CW ran through a presentation on North Cumbria CCG's Annual Accounts for 2017/18.

AGM 12/15 **AGENDA ITEM 04: Questions from Members of the Public present**

Evelyn Bitcon expressed concern about hard to reach, vulnerable people who live in communities and have difficulty seeking help. Discussion ensued around this and how lessons learned should be used to improve care. It was advised that reviews were carried out where appropriate, and that learning from these were shared across the system. Evelyn stated that better systems needed to be in place within integrated care communities to alert people to issues like this. CP provided an overview of the framework currently in place for safeguarding, and how that aligned with the integrated care process. He also explained how risks were assessed. It was envisaged that integrated care communities would allow people to work together and share problems rather than individual groups trying to overcome them alone. PR advised of the aim to increase the amount of communication about individuals with vulnerabilities across sectors and across professionals, so that potential barriers would be removed.

Neil Hughes expressed a concern that there were currently no mechanisms for making ICCs accountable in this area.

Neil Hughes advised that a major recommendation in the CQC's recent appraisal of the health and care system was that there needed to be a fully joined up IT system across health and care in Cumbria, and asked if there was any progress with this. The Chair noted the importance of this and highlighted improvements to systems that linked GPs and hospitals, and advised that work was taking place to make systems work with the local authority. CP noted that all GP practices in the region used the same system (EMIS), and that the Out Of Hours GP service could also access these records. It was hoped that this would be extended to integrate with hospitals. CW raised concerns around funding the improvements, and discussed possible solutions to this including potential bids for capital funding.

Bernard Courtney asked if there were issues around integrating GP IT systems with the systems used by Cumbria Partnership NHS Foundation Trust (CPFT). It was advised that nurses were able to access EMIS web (the systems used by GP practices). However, there were issues around access to the systems that CPFT and Cumbria County Council used, and work needed to be carried out to have the systems link to each other.

The meeting closed at 13.50