

NHS CUMBRIA CLINICAL COMMISSIONING GROUP
Finance & Performance Committee
Wednesday 22 November 2017 at 13:00
The Conference Room, Rosehill

Present:	Peter Scott	Lay Member (Chair) (PS)
	Stephen Childs	Chief Executive (SC)
	Ruth Gildert	Lay Member - Registered Nurse - Clinical Member (RG)
	Peter Rooney	Chief Operating Officer (PR)
	Charles Welbourn	Chief Finance Officer (CW)
	Kevin Windebank	Lay Member – Secondary Doctor (KW)
	Denise Leslie	Lay Member – Patient and Public Experience (DL)
	Les Hanley	Lay Member – Health Improvement (LH)
In Attendance:	Pauline Berry	Business Support Assistant (PB)

FP 282/17 **AGENDA ITEM 1: Welcome and Apologies**

The Chair welcomed everyone to the meeting. Apologies were received from Jon Rush.

FP 283/17 **AGENDA ITEM 2: Declaration of Interest**

There were no declarations of interest.

FP 284/17 **AGENDA ITEM 3: Minutes of the Meeting held 18 October 2017**

The minutes of the meeting held on 18 October 2017 were approved as a true record with the following amendment:

Caroline Rea to be added to the 'In Attendance' list.

Action: PB to add CR to the October minutes.

FP 285/17 **AGENDA ITEM 4: Action Lo fog the Meeting held 18 October 2017**

There were no outstanding actions from the 18 October 2017 meeting.

FP 286/17 **AGENDA ITEM 5: Matters Arising**

CW gave an update on item FP276/17 Estates and Technology Transformation Fund (ETTF). NHSE are reviewing the Project Initiation Document (PID) for the Carlisle South Scheme and it is proposed to meet with NHSE to discuss their feedback. Charles advised that if the bid is not successful in its current structure then further work on the scope of the scheme may be required. The Committee will be kept informed of progress and any further actions

required.

Action: PB to put ETTF on the agenda.

FP 287/17 **AGENDA ITEM 6: HR Policies**

PR presented HR Policies for approval. PR explained that 4 of the policies are new, 5 have amendments and 20 are here to be approved for continuation without amendment, having been reviewed. The policies have been developed on behalf of North Cumbria CCG by NECS HR support in conjunction with other North East CCG's. There was a discussion on HR24 Registration Policy and the wording around downgrading if Registration has lapsed. PR explained that if Registration is needed then they would not be allowed to carry out duties of that post or carry out clinical duties. They would be allowed however to carry out managerial tasks that do not require professional registration.

Resolved: DL proposed the HR Policies be approved. LH seconded it. All agreed the policies were approved.

SC left the meeting.

FP 288/17 **AGENDA ITEM 7: Performance Report**

PR presented the Update report from the Programme Review Group of 21 November 2017. No significant issues were noted.

PR presented the Performance Report and the areas of underperformance were discussed in detail. Ambulance performance standards have been removed from the report temporarily due to the change in National Standards for emergency ambulance responses. Information against the new standards will be available from December 17. It was noted that Page 4 of the report considers the IAPT recovery plan but this should be the 'improved recovery plan'. IAPT will be discussed further at the CPFT CRG meeting on Friday 24 November 2017. PR advised that the Quality Team are actively working on having access to the Root Cause Analysis for every case of cancer patients who are not seen within 62 days. The National Intensive Support Team are working with NCUH to support the establishment of a resilient Cancer Tracking team who monitor patients through their treatment to ensure delivery of the national standards. PR advised that the 1 patient waiting over 52 weeks has now received their treatment. PR advised that he had written to Stephen Eames to ask for confirmation that the RTT Trajectory has been approved by NHS Improvement but confirmation has not been received.

Action: PR will amend the Performance Report to 'improved recovery plan' for IAPT.

Resolved: The report be noted.

FP 289/17 **AGENDA ITEM 8: Winter Planning Performance and Action Plan Update**

PR presented the Winter Planning Performance report. It was agreed that an overview of significant risks and blockages will be provided at future meetings along with this report.

Action: PR to provide an overview to this report.

Resolved: The report be noted.

FP 290/17 **AGENDA ITEM 9: Finance Report**

CW presented the Finance Report and provided an update on the financial position at October, and briefed the Committee on the current assessment of financial risk facing the CCG and other NHS organisations in North Cumbria. It was noted that there still remained a strong expectation that the system would receive transitional support (as per the 2017/18 plan) in-year, but if such funding was not forthcoming then this would potentially increase the level of financial risk to an unmanageable level in the current financial year.

Resolved: The report be noted

FP 291/17 **AGENDA ITEM 10: Health and Safety Corporate Assurance Report**

CW presented the Health and Safety Corporate Assurance Report. CW advised that Lay members have Mandatory Training that is to be completed but they are not reflected in this report.

Resolved: The report be noted.

FP 292/17 **AGENDA ITEM 11: Counter Fraud Dissemination**

CW advised that Counter Fraud has been disseminated to staff through various medians e.g. staff news, website and Staff Development Day.

Resolved: The update be noted.

FP 293/17 **AGENDA ITEM 12: AOB**

No further business discussed.

Date and time of next meeting:

Wednesday 20 December 2017, 13:00, Conference Room, Rosehill, Wavell Drive, Carlisle CA1 2SE
