

NHS NORTH CUMBRIA CLINICAL COMMISSIONING GROUP
MINUTES OF EXECUTIVE COMMITTEE
Thursday 27 September 2018, 09:30 – 11:30
Conference Room, Rosehill, Carlisle CA1 2SE

Present:	David Rogers	Medical Director (DR) Chair
	Helen Horton	Specialist Commissioning & Pathway Development, Map of Medicine and IFR (HH)
	Colin Patterson	GP Lead Primary Care, 111, Cancer & ICCs (CP)
	Mandy Boardman	Clinical Lead for Children's Commissioning, Mental Health, Learning Disability and Safeguarding (MB)
	Eleanor Hodgson	Director for Children & Families (EH)
	Peter Rooney	Chief Operating Officer (PR)
	Caroline Rea	Director of Primary Care & ICC Development (CR)
	Eve Miles	ICC GP Lead, (EM)
In Attendance:	Pauline Berry	Business Support Assistant (PB)

EC 115/18 AGENDA ITEM 1: Welcome & Apologies

The Chair welcomed everyone to the meeting. Apologies were received from Anna Stabler, Charles Welbourn and Niall McGreevy.

EC 116/18 AGENDA ITEM 2: Declarations of Interest

The Chair reminded Committee members of their obligation to declare any interest they may have on any issues arising at committee meetings which might conflict with the business of NHS North Cumbria Clinical Commission Group. Interests declared by members of the Executive Committee are listed in the CCG's Register of Interest. The register is available either via the Governing Body Support Officer or the CCG website at the following link:

<http://www.northcumbriaccg.nhs.uk/about-us/how-we-make-decisions/declaration-of-interests/index.aspx>

Declarations made at this meeting:

There were no interests declared at the meeting

EC 117/18 AGENDA ITEM 3: Draft Minutes & Action Log of the meeting held on 23 August 2018

The minutes of the last meeting were agreed as an accurate record apart from

agenda reference EC112/18 should read 'exceed the standard' instead of 'go past the standard'.

Actions

AP2 Oncology Provision – Nothing further discussed. Ongoing.

EC 60/17 – Specialist Community Perinatal Mental Health Service Options Appraisal – to be deferred to next meeting in October.

EC 70/18 – MDT Foot Care Tool Kit for CCGs – This is now going to the Health and Wellbeing Board. Action Complete.

EC 87/18 – Finance Report – CR gave an update in the absence of CW. The prescribing budget is overspent so there will be no gain share this year. Practices think they are underspent. CW and CR will work through this and it will be reported on at Finance and Performance. Action Complete.

EC 118/18 AGENDA ITEM 4: ICC Performance Metrics

CP presented the report on ICC Performance Metrics outlining the proposal as to how the multiple activities in ICC working would be mapped. This was discussed in detail and all agreed it was a good starting point. Suggestions were made including needing clarity on data sets, don't over complicate reporting and ensure any reporting is useful for the GP's.

EC 119/18 AGENDA ITEM 5: IT Update

HH gave an update on IT.

- Gareth Coakley Chief Information Officer has been appointed and will be an associate for a 6 month period.
- Windows 7 is to be replaced by Windows 10 by 2020 and funding is needed to replace the hardware over the next 18 months.
- IPLATO is ongoing with the South. Lisa Drake Seascale Practice is providing support.
- Intradoc contract has been extended for a temporary period until its future is decided.
- Craig Melrose is looking into a new system for Community Services. Unsure at the moment if EMIS will continue. Jon Rush is aware and is taking it to the System Leadership Board for further discussion. PR and HH will draft a letter to NCUH/CPFT asking for clarity on the situation and regular updates.
- NCUH have placed a bid application as the server needs updating.

Action: PR and HH to write to NCUH/CPFT regarding potential replacement of EMIS.

EC 120/18 AGENDA ITEM 6: Update on Organisational Development Strategy and Action Plan

Eleanor Hodgson presented a report on the Organisational Development Action Plan. This was discussed including the excellent work staff are engaging in as part of the Better Health at Work Bronze Award.

EC 121/18 AGENDA ITEM 7: Finance Report

PR gave an update in the absence of CW. PR reported that there is a continued financial risk to be managed. There was a discussion around referrals being down and activity is up and how accurate the data is. CW is working with Michael Smillie NCUH/CPFT who will be attending the Finance and Performance meetings in the future.

EC 122/18 AGENDA ITEM 8: Performance Report

PR presented the report.

- Dementia Diagnosis continues to be a concern. Work is ongoing to engage GP Practices that are still not reporting on a regular basis.
- IAPT – standards were met apart from 1 NCUH patient.
- CPA 3 failures. All patients have since been followed up.
- Ambulance handover delays continue to cause an issue. PR and CR will look at these figures together.

Action: PR and CR will look at ambulance handover times at CIC together.

EC 123/18 AGENDA ITEM 9: AOB

CR advised that the Extended Access Times starts on Monday 1 October 2018.

DR advised that the NHS had won their court case regarding Avastin therefore the Trust will implement the policy giving patients' choice. There is a potential saving of £15 million across the North East and North Cumbria which may continue to rise.

CP asked for VBCCP to be discussed at the next meeting.

Action: PB to circulate the VBCCP documents prior to next meeting.

PR asked for clarification that the issue with the Flu vaccination was being addressed. CR said that she is heavily involved and will keep PR informed.

EH presented a progress report on the implementation of Maternity and Paediatrics Pathway. Recruitment is difficult so no definitive dates as yet. The new pathway has been well received and staff are involved with the changes. The Independent Review Group is in place.

EC124/18 AGENDA ITEM: Date and time of next meeting:

25 October 2018, 9.30am. The Board Room, Ann Burrow Thomas Health Centre
