

**NHS NORTHCUMBRIA CLINICAL COMMISSIONING GROUP
MINUTES OF PRIMARY CARE COMMISSIONING COMMITTEE**
Thursday, 18 October 2018 13:00 hours
Meeting Room 3, Rosehill, Carlisle

Present

(Voting Members):

Jon Rush	CCG Governing Body Chair (Chair) (JR)
David Rogers	CCG Accountable Officer (DR)
Denise Leslie	Lay Member, Public & Patient Engagement (DL)
Caroline Rea	Dir of Primary Care & ICC Development (CR)
Charles Welbourn	Chief Finance Officer CCG (CW)

In Attendance

(Non-Voting):

Sue Gallagher	Patient Participation Group Rep (SG)
Andrew Gosling	Primary Care Commissioner CCG (AG)
Helen Horne	Healthwatch (HH)
Colin Patterson	Clinical Lead Primary Care & ICC Devt CCG (CP)
Kay Wilson	Primary Care Business Manager NHSE (KW)

PCCC 62/18. **AGENDA ITEM 01: Welcome & Apologies**

JR welcomed the Committee. Apologies were received from: Carole Green - Lay Member Quality & Performance, Alan Edwards – ICC GP Leads, Niall McGreevy - ICC GP Lead, Peter Thornton - Cumbria County Council and Jen Park - Primary Care & ICC Senior Administrator.

PCCC 63/18. **AGENDA ITEM 02: Declarations of Interest**

JR reminded Committee members of their obligation to declare any interest they may have on any issues arising at Committee meetings which might conflict with the business of NHS North Cumbria Clinical Commissioning Group.

Any declarations made by members of the Primary Care Commissioning Committee are listed in the CCG's Register of Interests. The register is available either via the secretary to the Governing Body or the CCG website at the following link <http://www.northcumbriaccg.nhs.uk/about-us/how-we-make-decisions/declaration-of-interests/declarations-of-interest-register---2016-17-final-version.pdf>

Declarations of interest from today's meeting

There were no declarations of interest received.

PCCC 64/18. **AGENDA ITEM 03: Practice List Closure Application – Queen Street Medical Practice**

KW advised that the paper was provided to the Committee to seek approval for

Queen Street Medical Practice to temporarily close their patient list to new patients for six months. KW advised that the practice had previously successfully applied for a list closure and the practice was given approval in September 2017 to temporarily close the list until March 2018.

The practice gave the following reasons for submitting the application:

- A shortage of clinical resources which presents a risk to the wellbeing of staff and could impact upon the quality and safety of patient care.
- The practice list was closed in 2017 and the practice was about to apply for an extension to this when additional patients were allocated to the practice [following the closure of Whitehaven Medical Practice]; the practice has said in its application that the additional patients transferred from Whitehaven Medical Practice has not been the specific reason for this application.
- As part of the application, the practice has said that it is working with NHS Cumbria Partnership Foundation Trust on the North Cumbria Primary Care Alliance as well as working on the Whitehaven Access and North Cumbria Clinical Pharmacists projects.

The Committee noted that relative to the other 3 practices in Whitehaven the practice was well placed both in relation to patients per wte GP and also patients per wte GP and nurse practitioner.

The views of surrounding practices had been sought as to whether they were in favour of the application. No response had been received from Fellview Healthcare, but other surrounding practices had expressed concern as to the potential impact of a closed list being approved.

In addition a written response from the Local Medical Committee (LMC) was circulated to the Committee who noted the LMC comment that “the LMC would not support the temporary list closure at this stage”. DR suggested that the LMC had succinctly summed up the position.

The Committee noted the content of table illustrating the findings from the GP Patient Survey published in August 2018. HH and SG noted that across each of the four key indicators presented the practice was above the national and CCG average.

The Committee recognized the pressure that the practice was under but felt that a closed list might not be the answer.

JR advised of the options available:

- Option 1 Option 1 – Approve the list closure application for a period of six months
- Option 2 Reject the application
- Option 3 Approve the application to close the patient list for Queen Street Medical Practice temporarily for a shorter period to be determined by the Primary Care Commissioning Committee.

Proposed by CW
Seconded by DR
All voting members were in favour.

Resolved: The Committee approved option 2, to reject the application.

Action: JR to write to the practice to advise of the outcome.

PCCC 65/18. **AGENDA ITEM 10: Date and time of next meeting approved:**

Thursday 18 October 2018, 14:00 hours, Conference Room, Rosehill, Carlisle

The meeting closed at 13:45hrs