



Northern CCG Joint Committee

4 July 2019 /2.00 – 2.30pm / The Durham Centre

Part 1 - Meeting held in public

Present

CCG members		
Mark Adams	MA	NHS Newcastle Gateshead CCG and NHS North Tyneside CCG NHS Northumberland CCG
Mark Dornan	MD	NHS Newcastle Gateshead CCG
David Gallagher	DG	NHS Sunderland CCG
Caroline Gitsham	CG	NHS South Tees CCG
David Hambleton	DH	NHS South Tyneside
Neil O'Brien	NO'B	NHS Darlington CCG NHS Hartlepool and Stockton on Tees CCG NHS North Durham CCG NHS Durham Dales, Easington and Sedgefield CCG NHS South Tees CCG
Charles Parker	CP	NHS Hambleton, Richmond and Whitby CCG
Ian Pattison	IP	NHS Sunderland CCG
Jon Rush (Chair)	JR	NHS North Cumbria CCG
Richard Scott	RS	NHS North Tyneside CCG
Jonathan Smith	JS	NHS Durham Dales, Easington and Sedgefield CCG

Lay members (non-voting)	
Ken Readshaw	KR

In attendance

Ian Davison	ID	North of England Commissioning Support (NECS)
Dan Jackson	DJ	NHS Sunderland CCG
Gillian Stanger	GS	North of England Commissioning Support (NECS)

Members of the public

Gary Davidson	Canon UK
Alan Foster	Integrated Care System (ICS)
Neil Mundy	South Tyneside NHS Foundation Trust/Integrated Care System (ICS)

Minutes	Action
01 Welcome, apologies and declarations of conflicts of interest in relation to the agenda	
<p>The Chair welcomed everyone to the meeting.</p> <p>Apologies were received from Amanda Bloor (NHS Hambleton, Richmond and Whitby CCG), Stephen Childs (North of England Commissioning Support), Jon Connolly (NHS North Tyneside CCG), Stewart Findlay (NHS Darlington, NHS Hartlepool and Stockton on Tees, NHS North Durham, NHS Durham Dales, Easington and Sedgefield and NHS South Tees CCGs), Feisal Jassat (Lay member), David Rogers (North Durham CCG) and Matthew Walmsley (NHS South Tyneside CCG)</p> <p>The Committee's register of Interests was received and Caroline Gitsham (CG) noted she was a trustee of Humankind, a charitable organisation which may undertake work in the North East and North Cumbria.</p>	

02 Minutes and action log of previous meeting (2 May 2019)	
<p>The minutes of the meeting held on 2 May 2019 were accepted as an accurate record,</p> <p>The action log was updated:</p> <p>The Applied Research Collaborative (ARC) Implementation Advisory Group Neil O'Brien noted he had agreed to represent CCGs on this group.</p> <p>Action: Dan Jackson (DJ) to circulate the group's Terms of Reference when these had been developed.</p>	DJ
03 Matters arising from the previous meeting (and action log)	
There were no matters arising from the previous meeting.	
04 Future reporting arrangements for the North East and North Cumbria Prescribing Forum	
<p>NO'B presented the report and outlined the role of the Prescribing Forum which was to discuss prescribing and medicines optimisation issues which were common to all CCGs and to help facilitate a consistent at scale approach.</p> <p>In the past the Prescribing Forum had reported into the Cumbria North East (CNE) Elective Care Demand Management Delivery Group but as this group had now been stood down there was now a need to confirm future reporting arrangements. NO'B noted two possible options for future reporting:</p> <ul style="list-style-type: none"> - Into the Joint Committee - As part of the Integrated Care System (ICS) governance arrangements <p>Discussion ensued and it was recognised that the latter option would have the advantage of secondary care involvement and whole-system buy-in but that such an arrangement may not be appropriate at the present time. This could be kept under review as the ICS matures.</p> <p>Decision: The Committee</p> <ul style="list-style-type: none"> (i) Confirmed the ongoing need for the CNE Prescribing Forum and its collaborative approach (ii) Agreed to support representation by nominated GPs/Pharmacists from their organisations (iii) Agreed that the CNE Prescribing Forum should report in to the Joint Committee but that this is kept under review as the ICS infrastructure develops (iv) Agreed to the review of the Terms of Reference for the CNE Prescribing Forum. <p>Action: DJ to seek the views of Foundation Trust Medical Directors on how they would like to be involved in the Prescribing Forum.</p>	DJ
05 Questions from members of the public relating to specific items on the agenda	
There were no questions from members of the public.	
06 Any Other Business	
There were no items of other business.	

Representatives of the press and other members of the public were excluded from part 2 of this meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (Section 1 (2)) Public Bodies (Admission to Meetings) Act 1960

Date and time of next meeting:

**Thursday 5th September 2019
2.00pm**

The Durham Centre

2

Northern CCG Joint Committee 04 July 2019

Joint CCG Committee for Cumbria and the North East – Action log (completed actions shown in be greyed out section)

	Date of Action	Action captured	Owner	Timescale	Progress	Outcome
1	7.3.19	Review of Northern Treatment Advisory Group Terms of Reference Contact Heathwatch to see if a replacement could be identified	Gavin Mankin	Not specified	GM contacted Healthwatch County Durham to see if they would like to nominate a patient representation (as NTAG meetings take place in Durham). As yet, no reply but GM will continue to follow up on behalf of NTAG. 05.07.19 – Update received from GM – no response from Durham Healthwatch.GM to speak directly to Vice-Chair. In interim NTAG has agreed to seek the view of relevant patients groups related to any guidance NTAG is producing prior to each meeting.	
2	2.5.19	The Applied Research Collaborative (ARC) Implementation Advisory Speak to Paula Whitty to request the Group's terms of reference/meeting schedule and to check membership status as described above, following which the request for a replacement member would be circulated.	DJ	4.7.19	Neil O'Brien has agreed to represent CCGs on the group. Action: DJ to circulate ToR when developed.	Complete – document circulated 20.8.19
3	4.7.19	CNE Prescribing Forum Seek the views of Foundation Trust Medical Directors on how they would like to be involved in the Prescribing Forum.	DJ	Not specified		

Completed actions

	Date of Action	Action captured	Owner	Timescale	Progress	Outcome
Completed actions						
1	2.5.19	Annual Report 2018/19 Chair to add some wording to reflect the value of a 'place' for commissioners to meet in the report's foreword and then circulate	JR	4.7.19		Complete