

**NHS NORTH CUMBRIA CLINICAL COMMISSIONING GROUP  
MINUTES OF PRIMARY CARE COMMISSIONING COMMITTEE**

**Thursday, 21 March 09:30 hours  
Botcherby Community Centre, Carlisle**

**Present**

(Voting Members):	Jon Rush	CCG Governing Body Chair <b>(Chair)</b> (JR)
	Denise Leslie	Lay Member, Public & Patient Engagement (DL)
	Caroline Rea	Dir of Primary Care & ICC Development (CR)
	Charles Welbourn	Chief Finance Officer CCG

**In Attendance**

(Non-Voting):	Alan Edwards	ICC GP Leads (AE)
	Sue Gallagher	Patient Participation Group Rep (SG)
	Andrew Gosling	Primary Care Commissioner CCG (AG)
	Helen Horne	Healthwatch (HH)
	Denise Jones	Head of Primary Care NHSE (DJ)
	Jen Park	Primary Care & ICC Senior Administrator (JP)
	Colin Patterson	Clinical Lead Primary Care & ICC Devt CCG (CP)
	Jackie Warbrick	Practice Nurse (JW)
	Kay Wilson	Primary Care Business Manager NHSE (KW)

**PCCC 21/19. AGENDA ITEM 01: Welcome & Apologies**

JR welcomed the Committee. Apologies were received from: Carole Green - Lay Member Quality & Performance, Niall McGreevy - ICC GP Lead, David Rogers - CCG Accountable Officer, Pat Bell - Cumbria County Council and Peter Higgins - Local Medical Committee.

**PCCC 22/19. AGENDA ITEM 02: Declarations of Interest**

JR reminded Committee members of their obligation to declare any interest they may have on any issues arising at Committee meetings which might conflict with the business of NHS North Cumbria Clinical Commissioning Group.

Declarations declared by member of the Primary Care Commissioning Committee are listed in the CCG's Register of Interests. The register is available either via the secretary to the Governing Body or the CCG website at the following link:

<http://www.northcumbriaccg.nhs.uk/about-us/how-we-make-decisions/declaration-of-interests/declarations-of-interest-register---2016-17-final-version.pdf>

**Declarations of interest from today's meeting**

CP and AE declared an interest in agenda item 7, Investment and Evolution as they are partners in a practice.

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There were no further declarations of interests received.

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PCCC 23/19. **AGENDA ITEM 03: Minutes and actions of previous meetings**

9 January 2019

The minutes were approved as an accurate record.

22 February 2019

The minutes were approved as an accurate record.

1 March 2019

The minutes were approved as an accurate record.

Action Log

17/017	CR advised that two Practice Nurses have now been appointed. Action now complete.
19/001	Action due 16 May 2019.
19/002	Action now complete.

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PCCC 24/19. **AGENDA ITEM 04: Matters Arising**

There were no further items of business.

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PCCC 25/19. **AGENDA ITEM 05: Questions from members of the public present on any agenda items**

No questions had been raised prior to the meeting and none were raised during the meeting.

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PCCC 26/19. **AGENDA ITEM 06: Contract Baseline Report**

KW advised that the report provides the Committee with information regarding the number and type of primary medical care contracts, the direct enhanced services (DES) provided and a summary of on-going contractual issues / changes.

CQC visit outcomes - CR advised that North Cumbria CCG has one of the highest number of "outstanding" GP inspection outcomes in the country.

Discussion took place around the timeliness of DES sign-ups.

**Resolved:** The Committee noted the contents of the report.

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PCCC 27/19. **AGENDA ITEM 07: Investment and Evolution**

CR presented a set of slides around the 5 year framework for the GP contract.

CR advised the contract sits alongside two other documents;

- NHS Long term plan
  - Nigel Watson GP Partnership Review
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CR advised that Primary Care funding is now agreed and fixed for the next five years.

The Committee discussed the key aspects of the new deal for General Practice, noting that further guidance was expected at the end of March.

Discussion took place around some of the financial issues that the Committee may be required to make decisions on. CW advised that the Committee will receive regular updates on any impact upon the primary care budget.

CP advised that Primary Care Networks are to submit registration information to the CCG by 15 May 2019.

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PCCC 28/19. **AGENDA ITEM 08: Primary Care Committee Performance Review**

AG advised that as part of the CCG annual governance statement the Primary Care Commissioning Committee is required to consider the functions that the Committee has been asked to undertake and to consider the effectiveness with which it has discharged those responsibilities.

Discussion took place around the training needs of Committee members. The Committee agreed that a development session would be useful to help the Committee understand the new GP contract along with what it means for patients.

**Action:** AG to arrange a development session for the Committee.

The Committee agreed that the current format of a bi-monthly meeting in public with a reserve date for any necessary business in between was the best way in which to plan meetings.

Discussion took place around the Terms of Reference. The committee approved them subject to the below amendment:

Section 5 – Membership to include 2 x CCG Governing Body lay members - one to be a vice chair.

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PCCC 29/19. **AGENDA ITEM 09: Primary Care Team Update**

Audit Report

CR advised that a risk-based audit of primary medical care commissioning had been undertaken as part of the 2018-19 internal audit plan.

CR informed the Committee that the outcome of the audit was ‘full assurance’ with no recommendations.

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PCCC 30/19. **AGENDA ITEM 10: Any other urgent items of business**

There were no other items of business.

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PCCC 31/19. **AGENDA ITEM 05: Date and time of next meeting approved:**

Potential: Wednesday 17 April, Conference Room, Rosehill, Carlisle

Fixed: Thursday 16 May 2019, St. Michaels Church, Workington

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The meeting closed at 11:00 hours.

DRAFT