

**NHS NORTH CUMBRIA CLINICAL COMMISSIONING GROUP
MINUTES OF PRIMARY CARE COMMISSIONING COMMITTEE**

**Thursday, 30 May 2019 13:00 hours
St. Michaels Church, Workington**

Present

(Voting Members):

Jon Rush	CCG Governing Body Chair (Chair) (JR)
Carole Green	Lay Member Quality & Performance (CG)
Charles Welbourn	Chief Finance Officer CCG
Peter Rooney	CCG Acting Accountable Officer (PR)

In Attendance

(Non-Voting):

Pat Bell	Cumbria County Council (PB)
Andrew Gosling	Primary Care Commissioner CCG (AG)
Peter Higgins	Local Medical Committee
Helen Horne	Healthwatch (HH)
Niall McGreevy	ICC GP Lead (NM)
Jen Park	Primary Care & ICC Senior Administrator (JP)
Caroline Rea	Dir of Primary Care & ICC Development (CR)
Kay Wilson	Primary Care Business Manager NHSE (KW)

PCCC 38/19. AGENDA ITEM 01: Welcome & Apologies

JR welcomed the Committee. Apologies were received from:, David Rogers - CCG Accountable Officer, Alan Edwards - ICC GP Lead, Sue Gallagher - Patient Participation Group Rep, Denise Leslie - Lay Member, Public & Patient Engagement, Colin Patterson - Clinical Lead Primary Care & ICC Development CCG and Jackie Warbrick -Practice Nurse.

PCCC 39/19. AGENDA ITEM 02: Declarations of Interest

JR reminded Committee members of their obligation to declare any interest they may have on any issues arising at Committee meetings which might conflict with the business of NHS North Cumbria Clinical Commissioning Group.

Any declarations made by member of the Primary Care Commissioning Committee are listed in the CCG's Register of Interests. The register is available either via the secretary to the Governing Body or the CCG website at the following link: <http://www.northcumbriaccg.nhs.uk/about-us/how-we-make-decisions/declaration-of-interests/declarations-of-interest-register---2016-17-final-version.pdf>

Declarations of interest from today's meeting

CR declared a non-financial professional interest due to her being seconded as Programme Director for Primary Care Development for the Integrated Health Care

System. It was agreed that she would take part in discussions but would not vote. NM declared an interest in agenda item 7, Primary Care Networks Sign off as he is a GP Lead for one of the networks. It was agreed that he would remain in the meeting for the discussion as he is not a voting members of the Committee.

There were no further declarations of interests received.

PCCC 40/19. AGENDA ITEM 03: Minutes of Previous Meetings

21 March 2019

The minutes were agreed as an accurate record.

17 April 2019

The minutes were agreed as an accurate record.

Action Log

19/001 Target date to be moved to September Committee.

19/003 AG in talks with Primary Care Commissioning to arrange Committee training and also Conflict of Interest training. JR suggested a possible joint session with Morecambe Bay CCG for the general Committee training.

19/004 AG awaiting confirmation from NCPC that all assurances are in place regarding the utilisation of Primary Care Transformation funds.

PCCC 41/19. AGENDA ITEM 04: Matters Arising

There were no further items of business.

PCCC 42/19. AGENDA ITEM 05: Questions from members of the public present on any agenda items

A question was raised from a member of the public with regards to limited access to primary care services and stated examples of :

- patients queuing in general practice at 7.30 in the morning;
- restricted number of appointments on-line;
- routine appointments being available for 3 weeks ahead;
- Same Day Health Centre at West Cumberland Hospital only providing 15 appointments per week.

The member of the public asked what the CCG is doing to:

1. Share best practice amongst alliance and other practices to improve the situation;
2. Using resources outside of Cumbria to improve the situation.

CR advised that a recent survey of North Cumbria practices had been undertaken to ascertain the current waiting time for a routine appointment with only five out of thirty-nine practices being over two weeks and a number of practices offering same day access for routine appointments. Access to appointments within urban practices was more difficult than rural practices but this was variable across Cumbria and was a national issue.

The current GP vacancy in Copeland was around 40% against a national rate of 12% and this was creating inevitable difficulties.

Action: CR to confirm the number of available appointments at the Same Day Health Centre.

CR advised of a range of initiatives that the CCG is currently working on and also the development of North Cumbria Primary Care (NCPC). Discussion took place around the possibility of producing a public briefing on the subject and any good news stories.

PCCC 43/19. **AGENDA ITEM 06: Gainshare Funding Proposals**

AG advised that the purpose of the report is to request approval for supplementary funding towards a scheme previously approved by the Committee.

In November 2018 the Committee approved a proposal for Carlisle Healthcare which allowed investment in portable diagnostic equipment. On purchase the practice discovered that the approved cost did not include cables or software. The practice is therefore requesting support to use some of their remaining gainshare funding to purchase these.

Proposed by CW
Seconded by CG
All in favour

Resolved: The Committee approved the proposal for a supplementary investment in a primary care scheme supported through the use of non-recurrent Gainshare funding.

The Committee made a plea to practices to ensure bids are fully complete ahead of sending in applications and to ensure that this was passed to practices at the time of consideration of an initiative – particularly where equipment is being sought.

PCCC 44/19. **AGENDA ITEM 07: Primary Care Networks (PCN) Sign Off**

CR advised the purpose of the report is to provide the Committee with an overview of the principles of PCNs, present the applications for PCN configurations across North Cumbria CCG and ask the Committee to approve the applications.

PCNs are groups of GP practices working more closely together, with other primary and community care staff and health and care organisations, providing integrated services to their local populations. The 39 practices in North Cumbria have been working in Integrated Care Communities (ICCs) since April 2017. They are considered as mature against the national PCN maturity matrix. All practices have opted to stay in the same groupings they have been working in.

National guidance requires that the total population of a PCN should cover around 30,000-50,000 patients. North Cumbria has two exceptions to this; Copeland PCN which is 60,000 and Carlisle Rural PCN which has a population below 30,000. However, commissioners have the ability to “waive” these requirements with the support of NHS England.

A further exception to the national guidance is Carlisle Healthcare PCN, which is made up of a single practice rather than a group of practices. However, the Committee noted that Carlisle Healthcare resulted from the merger of three Carlisle practices in October 2016.

By 31 May 2019 the CCG will seek to confirm and approve all network areas in a single process to ensure that all patients in every GP practice are covered by a PCN and that there is 100% geographical coverage.

Discussion took place around this being a 'good news story' which could be communicated to the public. Any public communication should explain the difference in ICCs and PCNs.

Proposed by CG
Seconded by CW
All in favour

Resolved: The Committee approved the applications for PCN configurations across North Cumbria CCG.

PCCC 45/19. **AGENDA ITEM 08: Primary Care Team Update**

Contract transfer applications

CR advised that at the last two meetings the Committee had considered and supported an application for four practices to transfer their contracts to North Cumbria Primary Care (NCPC).

- Seascale Healthcentre
- Lowther Medical Centre
- Queen Street Medical Practice
- Eden Medical Group

NHS England has now confirmed support for the decision taken by the Committee.

Training requirements

Updated in agenda item 3, action log.

JR gave thanks to Kay Wilson, NHS England for all her hard work for the Committee and wished her all the best in her new role of Morecambe Bay CCG.

PCCC 46/19. **AGENDA ITEM 09: Any other urgent items of business**

There were no other items of business.

PCCC 47/19. **AGENDA ITEM 10: Date and time of next meeting approved:**

Potential: Wednesday 19 June, Conference Room, Rosehill

Fixed: Thursday 18 July 2019, Botcherby Community Centre, Carlisle

The meeting closed at 15:00 hours.